The Library has a wide variety of information about health and social care included in books, journals and DVDs, as well as online resources. This guide introduces all these sources and gives some tips to help you find the information you need quickly and efficiently.

If you need any help please ask a member of Library staff.

**Books**

Books are a good source for straightforward, detailed and reliable information.

The health and social care books are located in the **Green Zone** and can be found at class number 362 onwards. Books on Health, Medicine and Biology are also located in the Green Zone (see chart below).

Your tutor may recommend particular books to you, for example:

**Health and Social Care Level 2**  
Authors Yvonne Nolan, Colette Burgess and Colin Shaw  
Class number: **362 NOL**

**BTEC National Health and Social Care level 3, book 1**  
Authors N and others MOONIE  
Class number **362 MOO**

If you are looking for a particular book, use the Library catalogue. You can search by author and title and it will show you where to find it on the shelves – look for the class number, e.g. **362 NOL**. You can also see if the item is available or out on loan.

Think carefully about the terms you use to search. For example, if you are searching for information on insulin, you’ll need to look in a book on diabetes. Then search for insulin in the contents pages and index.

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### Some useful subject areas and their locations

<table>
<thead>
<tr>
<th>Subject</th>
<th>Class Number</th>
<th>Zone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sociology of medicine</td>
<td>306.461</td>
<td>Green</td>
</tr>
<tr>
<td>Social policy</td>
<td>361.6</td>
<td>Green</td>
</tr>
<tr>
<td>Health and Social Care</td>
<td>362 ABC</td>
<td>Green</td>
</tr>
<tr>
<td>Health Studies</td>
<td>362.07</td>
<td>Green</td>
</tr>
<tr>
<td>National Health Service</td>
<td>362.1</td>
<td>Green</td>
</tr>
<tr>
<td>Services to the elderly</td>
<td>362.8</td>
<td>Green</td>
</tr>
<tr>
<td>Services to children</td>
<td>362.7</td>
<td>Green</td>
</tr>
<tr>
<td>Services to the family</td>
<td>362.8</td>
<td>Green</td>
</tr>
</tbody>
</table>
Some books are available as e-books e.g.

BTEC National Health and Social Care level 3, book 1
Authors  N and others MOONIE
E-Book - available online

Ask library staff how to obtain an Athens password and then you can easily access these on and off site.

The Library has a number of reference books, such as dictionaries, encyclopedias and handbooks, which are useful for checking facts quickly. For example:

Black’s medical dictionary (Class number: 610.03)

Journals and magazines

Journals and magazines are good for up to date information, such as the latest news and research. The following journals are available:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
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<tbody>
<tr>
<td>Primary Health Care</td>
<td>InfoTrac</td>
</tr>
<tr>
<td>Nursing Standard</td>
<td>InfoTrac</td>
</tr>
</tbody>
</table>

InfoTrac titles can be accessed online via the e-resources page of the Library website. To access from home you will need an Athens password – please contact a member of Library staff to get one.

If you are using the online version of this guide you can link straight to the online journal by clicking on the blue title above.

Newspapers

We take several national newspapers as well as the Surrey Advertiser and Surrey Herald. Current copies of these newspapers are on the display near the Library Services Desk. Back copies can be fetched for you - please ask at the Library Services Desk.

A number of national and international newspapers are also available online via the newspaper database of InfoTrac.
This section of the Library includes:

**Directories** (shelved at A11) – these include useful information about many careers, including salary and entry requirements

**Individual career books and DVDs**

**Leaflets** giving a summary of many different careers (kept in the Careers filing cabinet).

Some of the **careers books** are filed in the green zone with the Health and Social Care books eg books on nursing and midwifery careers.

**DVDs**

These are shelved together with books on the same subject and are listed on the computerised catalogue. Most DVDs are available for students to borrow for a period of 1 week; others can be viewed in the Group Viewing Room.

**Websites**

To help you find good quality information on the web we have put together a list of sites that have been evaluated and selected for you. The main list is available on the Library website (under **Search the Web**) but here are a few examples:

- BBC Health ([http://www.bbc.co.uk/health/](http://www.bbc.co.uk/health/))
- Intute: Nursing, midwifery and allied health ([www.intute.ac.uk/nmah/](http://www.intute.ac.uk/nmah/))

**When you are searching the Internet remember to evaluate the information you find. Anyone could write anything and post it on the Web, so check your source!**

**E-resources**

The Library website includes a collection of resources (under **e-library**) which the Library has paid a subscription to receive online. They include:


A journal and newspaper database.


You can search the reference library as a whole, or its individual titles, such as **Gale Encyclopedia of Science**.

To use these resources from home you will need an Athens password – please contact a member of Library staff to get one.
Support

Library staff are always on hand to help you find the information you need.

Can’t find a recommended text? New to InfoTrac? Confused about referencing? Or just not sure how to start looking for the information you need? An enquiry service is available throughout opening hours. Just ask. We can usually provide help straight away.

In addition, your Link Librarian can arrange a 1-2-1 or group tutorial to help you use specific resources and improve your research skills.

Your Link Librarian is Angela Hawkins (angela.hawkins@brooklands.ac.uk) and she works with curriculum tutors to ensure the Library service supports you.

Study areas and computers

The Library has a range of study zones, including group and silent study areas, a group viewing room and a tutorial room. Individual and group PCs are available with Internet access, Office and other software. PCs can be booked through the Library IT Help Desk.

Got a group assignment to finish? You can book our viewing room – it has a PC and big screen and seats up to 8 people.

Your say

We like to know what you think of the Library. If you’ve got any good ideas for making it even better – maybe a suggestion for a new resource – let us know. Fill out a comments slip, or just come and tell us!

Term-time opening hours

Monday, Thursday, Friday
8.45 – 5.00

Late night opening
Tue – Wed 8.45 – 8.00

Vacations – as advertised

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